



**POWELL RIVER CHRISTIAN SCHOOL
ADMISSIONS POLICY AND PROCEDURE**

REVISED March 2020

PRCS Admissions Policy

It is the responsibility of PRCS to educate children in a manner consistent with the Christian faith of the families that make up the School Society, therefore, several principles must be kept in mind:

1. That the family agrees to the same Statement of Faith and Standards of Conduct as characterized in the school. A personal reference may be requested.
2. Students transferring from other schools may be asked to provide teacher references concerning their record in this regard.
3. There may be an academic evaluation to determine the grade placement of each applicant.

PRCS Admissions Procedure

1. **Apply** – Application forms can be picked up at the school office, or are available online @ www.prcschool.net. Please return these forms and other required documents to the office. All Special Education (SE) needs must be disclosed prior to the interview on the application forms provided. All reports of specialized testing must also be provided. Transfer records of most current school are required for placement. These forms will be reviewed by the Principal and any other persons deemed necessary (i.e. SCSBC) prior to the interview process. When all documentation has been reviewed and processed the principal will contact the applicant(s).
2. **Interview** – You will be contacted to arrange an interview with the Principal and Board representative(s). Students are encouraged to attend the interview with the parents/guardians. The Board will make the final decision for admission to PRCS.
3. **Acceptance**– At the time of acceptance, payment for the school year must be provided. Options include: ten post-dated cheques covering tuition fees for the entire year, or payment in full by cash or cheque. Any additional fees (textbook fees, field trip deposits, etc.) must also be paid at this time. Cheque made payable to P.R.C.S.
Please note that financial assistance may be available.